

INFORMATION LETTER 25B/U10 MOSQ COURSE

1. WELCOME and Congratulations on your decision to attend training at 2/640th Regional Training Institute (RTI) Camp Williams, Utah! You will discover the courses are fast-paced and demanding. Training is normally 6 days a week, 10 training hours per day. Be prepared to be placed in challenging training environments and field scenarios. You must have a valid AKO Username and Password, Common Access Card (CAC), and CAC pin. You must be registered on AKO with at least two months remaining for your password. Please have this done prior to arrival as it will take away valuable training time to correct the issue. You must be capable of logging on to AKO with your CAC and Username/Password.

2. REPORTING INSTRUCTIONS:

a. Arrival by POV/Motorcycle: Report to HQ 640th Regiment (RTI) TASS Complex, Bldg. 7150, 17800 S. Camp Williams Road, Bluffdale, Utah, on the report date of the course NLT 1700 hours. If you arrive after 2400 hours on the report day of the course, you will be denied enrollment unless prior approval has been received from academy leadership. Driving directions to Camp Williams can be found on our web site at <http://www.ut.ngb.army.mil/ut640rti>. Click on the 'Map to Camp Williams' link on the left hand side. Students riding a motorcycle will be required to provide proof of endorsement and Basic Riders Course completion to be granted access to UTC-CW.

b. Travel Risk Planning System will be used by all students arriving by POV or motorcycle to create a risk assessment of your travel plans. TRIPS assessments can be completed via <https://trips.safety.army.mil>.

c. Arrival by AIR: Arrive at the Salt Lake International Airport on the report date of the course no later than 1700 hours. Military transportation will be provided from the airport to Camp Williams. Buses depart the airport every hour from 1000 to 1700 hours from the West end of Terminal Two (Delta), door 13. If you arrive before or after these times, expect a two-hour delay, or you may take a taxi cab to Camp Williams and claim it on your travel voucher. Contact or leave a message on the Staff NCO cell phone at (801) 716-9112.

d. Security: Because of heightened security measures, you may be asked to present two valid forms of picture ID to enter Camp Williams.

e. Firearms and Pyrotechnics: Privately owned firearms, ammunition, and pyrotechnics are not allowed on Camp Williams.

f. Arrivals: Do not arrive before the course start date unless you clear it with the Institute in advance. If you arrive early we cannot guarantee mess, billeting, or transportation from the airport to Camp Williams.

g. Departure: You should not schedule a departure prior to 1000 hours on the final day of the course without approval from the Course Manager. If you are travelling in a POV or motorcycle a TRIPS assessment will be completed before leaving UTC-CW. See paragraph 2b.

h. Rental car: Due to the duration of this course, a rental car is highly recommended.

3. ENROLLMENT REQUIREMENTS:

- a. ATRRS: You must be in a Reserved "R" status in ATRRS. Soldiers not in an "R" status may not be enrolled unless a prior written request is made to the 640th RTI by your orders issuing authority. You are in a reserve status if you have a (R) after your name on your address label. You are in a Wait "W" status if you have a (W) after your name. A wait status may change to a reserve status if there is a cancellation. Check with your unit ATRRS representative.
- b. Students arriving for training are expected to meet the uniform and personal appearance standards of AR 670-1, and be in compliance with the height and weight requirements of AR 600-9. The standard headgear for all courses is the Patrol Cap, however, students should still refer to the packing list for their course for additional requirements.
- c. Each student must maintain the Army's Body Composition (HT/WT) and physical fitness standards as prescribed by AR 350-1, and AR 600-9.
- d. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that are grossly obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or dis-enrollment of a course. Individual Soldier safety and the safety of the other Soldiers participating in the training must always be considered. When denial of enrollment or dis-enrollment of a course occurs, the first General Officer in the Soldier's chain of command will be notified and provided the circumstances that resulted in the decision.
- e. Security Clearance: 25 CMF students must be eligible for a SECRET or Interim Secret clearance. Students may receive the training but are required to get a SECRET clearance to apply for the 25B10/25U10 MOS.
- f. Profiles: You will not be enrolled if you have a temporary profile, unless profile exists due to OIF or OEF injuries and you are able to meet minimum physical requirements IAW AR 350-1.
- g. Post Reservation Checklist (PRCL) must be completed prior to attending course.
- h. Orders: You will bring, at a minimum, two copies of your orders and one copy of DA form 3349 (If applicable).
- i. Obligation: Ensure that you have a minimum of 12 months remaining of your service obligation upon course completion.
- j. Requirements: DA PAM 611-21 requires that 25B10 students must possess the following qualifications:
 - (1) A physical demand rating of very heavy.
 - (2) Physical profile of 212221.
 - (3) Minimum score of 95 in aptitude area ST as of 1 July 2004, 100 in aptitude area ST prior to 2 January 2002, or 96 in aptitude area ST after 2 January 2002.

- (4) Red/Green color discrimination
- (5) A security eligibility of SECRET is required for the initial award and to maintain the MOS.
- (6) A U.S. citizen.
- (7) Formal training (completion of MOS 25B10 or course conducted under the auspices of the USASIGC) mandatory or waiver granted by Commandant, USASIGC.

Requirements: DA PAM 611-21 requires that 25U10 students must possess the following qualifications:

- (1) A physical demand rating of moderately heavy.
- (2) Physical profile of 111221.
- (3) Minimum score of 93 in aptitude area SC and 92 in aptitude area EL as of 1 July 2004, 95 in aptitude area SC and 95 in aptitude area EL prior to 2 January 2002, or 93 in aptitude area SC and 93 in aptitude area EL after 2 January 2002.
- (4) Normal color vision.
- (5) A security eligibility of SECRET is required for the initial award and to maintain the MOS.
- (6) A U.S. citizen.
- (7) Formal training (completion of MOS 25U10 course conducted under the auspices of the USASIGC) mandatory or waiver granted by Commandant, USASIGC.

4. ADDITIONAL INFORMATION:

a. Uniforms and Packing list: You must bring all uniforms and personal items on the required clothing and equipment list posted on the course home page. The Institute is not a supply source for clothing and equipment. Uniform wear will be IAW AR 670-1. Civilian attire worn on post must present a professional appearance.

b. Student information and course information: Student information, packing list, and read ahead material are available on our Home Page at <http://www.ut.ngb.army.mil/ut640rti/> on the 2nd BN Signal Support course or from the ATRRS SH screens. Course links are located on the right hand side of the webpage.

c. Mailing Address: While attending courses at 2nd BN 640th RTI, your mailing address will be:

Rank, Your Name (Course Attending)
2nd Battalion 640th Regiment (RTI), Class Number (e.g. 16-001)
17800 South Camp Williams Road
Bluffdale, Utah 84065

5. CAMP WILLIAMS FACILITIES:

a. The Post Troop Store (PX) (Bldg. 6200), Service Club (Bldg. 4200), and RTI Dining facility (Bldg. 7150) have ATM's for Soldiers use. (PX and Service club during business hours)

b. Laundry: The laundry facilities are located in your barracks as well as in building 6070. The laundry facilities on post are more than adequate for the number of students needing to use them and are free of charge.

c. Medical services: All emergency medical problems will be referred to a local area hospital.

d. The Post Exchange and barber shop are open on a daily basis during the week. A schedule showing hours of operation is posted at the building.

e. Quarters: Students will purchase government provided billeting at a cost not to exceed \$21.00 per day. This must be paid in full prior to the Soldier's departure from the course and the unit must provide a means for the Soldier to do so (Government Credit Card, Unit Fund, or Cash Advance). In the event billeting is unavailable the Soldier will be housed in open bay barracks along with fellow students. Soldiers are encouraged to contact the billeting office in building 8300 prior to their arrival to confirm reservations. The billeting office number is 801-878-5410. It is highly recommended to have the ability to secure personal items within luggage. In the event no billeting or barracks are available, Soldier will be housed on the local economy and provided a statement of non-availability. All Soldiers within commuting distance (30 miles) will not be provided quarters. Those Soldiers will go to their place of residence at the end of the duty day.

f. Rations (meals): Personnel attending courses are provided meals at no cost. Exceptions to this are personnel receiving separate rations, you will then be charged per meal to eat in the Dining Facility. Personnel will be given a meal card in order to receive meals at no cost in the DFAC. Both your meal card and CAC are required to eat in the DFAC free of charge.

Breakfast	\$3.45
Lunch	\$5.55
Dinner	\$4.85

g. Religious Services: A general Christian service is conducted on most Sundays; Religious Services are dependent on the availability of a Chaplain.

h. Internet: AWN Wi-Fi is included in the cost of billeting (Camp Williams and RTI Billeting). Locate the AWN homepage for upgrades and information about service.

There will also be a hot spot in the Billeting Lobby that will allow for 15 minutes of free service. If the Soldier desires to utilize the wireless system they will need to bring a personal laptop. A fully functional NIPR lab is provided to 25 CMF students, but training takes precedence over individual use.

i. Mail: You can deposit any outgoing mail in the mailbox on the east side of Bldg. 7060. We receive incoming mail at approximately 1400 each duty day. Your squad's mail is given to your instructors for appropriate distribution. Due to the nature of the military mail program overnight packages cannot be guaranteed to be delivered the next business day. Consideration for potential delays must be taken on each student's part. Please ensure the mailing address is properly formatted to ensure timely delivery (see para 4.c).

6. EMERGENCY LEAVE AND PASS:

a. Emergency leave: Emergency leave is granted after Red Cross verification. NOTE: Students missing more than four academic hours may be dismissed from the course.

b. Passes are only granted provided the following conditions are met:

Passes may be granted on a case by case basis with appropriate justification. Passes will only be granted for a 100 mile radius of Camp Williams or within state lines. Approval authority is the Battalion Commander and will be initiated through your chain of command. Upon approval you must complete a TRiPS using the following URL <https://trips.safety.army.mil/> and have it submitted and approved prior to departure. You must also complete a DA Form 31 for the pass. A signed copy of your DA 31 must be carried on your person at all times during pass. Passes do not supersede the time requirements found in the course administrative documents.

7. ALCOHOL AND CONTROLLED SUBSTANCES:

a. Alcohol: Abuse of alcohol will not be tolerated. Students who abuse alcohol will be dismissed.

b. Controlled Substances: Use of controlled substances must be done in accordance with Utah State Law and Army Regulations. Students found to be in violation will be subject to prosecution under the Utah Code of Military Justice, the Uniform Code of Military Justice, and/or applicable State Law.

8. Off Limits: Female billets/barracks are off limits to male personnel. Male billets/barracks are off limits to female personnel.

9. Open Door Policy: The Commander has an Open Door Policy for all students. Students should always use the Chain of Command as a first resort.

10. POC INFORMATION: If you have any questions, please contact the Course Manager.

a. 25CMF Course Manager: (801) 878-5264, DSN 766-5264, or (801) 597-3710
ngut640thrti25U10cm@ng.army.mil. Alternate: BN Operations NCO (801) 878-5204 or DSN 766-5204.

b. Staff NCO: After normal duty hours contact the Staff NCO Cellphone at (801) 716-9112

c. Fax: 640th Regiment (RTI) Student Operations FAX at (801) 878-5372 or DSN 766-5372.

d. Web: Our web site address is <http://www.ut.ngb.army.mil/ut640rti>.

11. Read Ahead Material: A read ahead packet containing suggested study materials, pre-assessment, and packing list is located under each course link on the 640th website.