

UTAH AIR NATIONAL GUARD

ANNOUNCEMENT #		DATE
AIR 16-540		13 October 2016
POSITION TITLE	MAXIMUM GRADE	AFSC
Ordnance Equipment Worker	MSgt/E-7	2W071
LOCATION OF POSITION		AREA OF CONSIDERATION
151 st MXS, SLC, Utah		On Board AGR Only
VACANCY REQUIREMENTS		
Enlisted	Male/Female	
OPENING DATE		CLOSING DATE
13 October 2016		27 October 2016
* Must hold a 7 skill level in the required AFSC *		

**UTAH NATIONAL GUARD
FULL-TIME VACANCY
ANNOUNCEMENT
SUBMIT APPLICATION TO:**

**UTAH NATIONAL GUARD
ATTN: HRO-AGR-Air
12953 S. Minuteman Drive
DRAPER, UTAH 84020-9286**

TELEPHONE: (801) 432-4237

**APPLICATIONS SUBMITTED IN POSTAGE
PAID FEDERAL ENVELOPES ARE IN
VIOLATION OF 18 USC SECTION 1719 AND
WILL NOT BE CONSIDERED.**

**FAXED APPLICATIONS WILL NOT BE
ACCEPTED.**

<http://www.ut.ngb.army.mil/hro>

A. ELIGIBILITY REQUIREMENTS:

1. Enlisted personnel must possess an AFSC compatible with SPMD upon selection for AGR duty. If there are no applicants who have the required AFSC, then the applicant must sign an agreement to retrain. Enlisted grades SrA (E-4) or below must possess an awarded three or higher skill level in the AFSC. Enlisted grades SSgt (E-5) or higher must possess an awarded five or higher skill level in the AFSC. **EXCEPTION:** Enlisted members currently serving in AGR status may be selected for a vacant position without an awarded 3-level AFSC in the advertised duty AFSC. An AGR not possessing the advertised AFSC must meet the minimum eligibility requirements for the AFSC and must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from AGR status immediately.
2. Must meet physical qualifications outlined in AFI 48-123.
3. Applicants receiving or eligible to immediately receive a federal retirement annuity or a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
4. Applicant for the AGR program should be able to complete 20 years of active federal service prior to reaching mandatory separation. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding indicating that they will not qualify for a regular retirement.
5. Applicant may not be selected for an initial AGR tour in grades E-8, E-9, O-4, O-5, or O-6 without approval from HRO.
6. Applicant must not have been previously separated for cause from active duty or a previous AGR tour.
7. Applicant's military grade cannot exceed the maximum military grade authorized. An over-grade applicant must indicate in writing a willingness to be administratively reduced in grade when assigned to the position.
8. If selectee is receiving an incentive/reenlistment bonus, contact the Military Personnel Flight Retention Office, 245-2441.
9. Any enlisted Airmen applying for a commissioning opportunity announcement must be qualified for commissioning at the time of application IAW ANGI 36-2005, Appointment of Officers in the Air National Guard of the United States and as Reserves of the Air Force. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force.

B. APPLICATION PROCEDURES: (Individuals who meet the basic qualification requirements must submit, as a minimum, the following forms):

- a. NGB 34-1, *Application for Active Guard/Reserve (AGR) Position* (Dated 11 November 2013)
- b. Current Report of Individual Person (RIP) (may be obtained from vMPF at <https://ww3.afpc.randolph.af.mil/vmpf>)
- c. Most recent *Report of Individual Fitness* from Air Force Fitness Management System (AFFMS) (https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness_Home)

IMPORTANT!!!

Please read **DISCLAIMER:** You the applicant are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you that your packet is incomplete. When the qualification records are completed for the supervisor, the decision is final. Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents.

YOU MUST BE AWARE OF THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.

OTHER:

1. If selected, individual must have a current physical exam IAW AFI 160-43.
2. As a condition of employment, the selectee agrees to attend all Unit Training Assemblies (UTA) and Annual Training (AT) with his or her unit of assignment.
3. The basic duties, responsibilities and qualifications are described on the reverse.

SELECTING SUPERVISOR: CMSgt William Griego

VICE: Vacant

APPLICATIONS MUST ARRIVE AT THE HUMAN RESOURCE MANAGEMENT OFFICE NO LATER THAN 1630 HOURS ON THE ABOVE CLOSING DATE.

This position is located in an Air National Guard Aviation Wing, Aircraft Maintenance Group, Equipment Maintenance Branch, Munitions/Ordnance Element. The purpose of this position is to serve as a Small Shop Chief (SSC) with the responsibility for the overall shop. The position oversees and directs work of one or more Ordnance Equipment Workers, WG-6641-06, who are assigned to the shop. The incumbent performs the full range of non-supervisory work of the shop. Performs the full range of WG-6641-06 duties and responsibilities. Plans and lays out work to be accomplished in the shop, which is then completed by the incumbent and lower graded mechanic(s). Possesses the knowledge and skills found at the journey level as well as those required for planning, accomplishing, and maintaining a functional shop maintenance program. Independently determines appropriate maintenance procedures such as how and when the work should be accomplished. Estimates manpower, equipment and material requirements. Devises and maintains all program plans and records, is skilled in surveillance and troubleshooting techniques, and is able to determine maintenance/repair procedures needed without benefit of technical supervisory guidance. Plans, organizes and directs shop maintenance programs/procedures under general supervision. Determines approaches, methods and courses of action required to accomplish the mission of the shop in an effective and efficient manner. May provide recommendations and input to the supervisor concerning personnel actions such as performance appraisals, awards, position descriptions changes, disciplinary actions, leave, etc. Implements safety regulatory requirements. Ensures that other workers in the shop wear appropriate safety equipment and follow pertinent safety precautions. Prepares for, and participates in, various types of readiness evaluations, inspections, mobilization and command support exercises. Performs other duties as assigned.