

**UTAH AIR NATIONAL GUARD**

<b>ANNOUNCEMENT #</b>	<b>DATE</b>
<b>AIR 16-539</b>	<b>13 October 2016</b>
<b>POSITION TITLE</b>	<b>MAXIMUM GRADE</b>
<b>Ordnance Equipment Worker</b>	<b>SMSgt/E-8</b>
<b>LOCATION OF POSITION</b>	<b>AFSC</b>
<b>151<sup>st</sup> MXS, SLC, Utah</b>	<b>2W071</b>
<b>VACANCY REQUIREMENTS</b>	<b>AREA OF CONSIDERATION</b>
<b>Enlisted</b>	<b>On Board AGR Only</b>
<b>OPENING DATE</b>	<b>CLOSING DATE</b>
<b>13 October 2016</b>	<b>27 October 2016</b>
* Must hold a 7 skill level in the required AFSC *	

**UTAH NATIONAL GUARD  
FULL-TIME VACANCY  
ANNOUNCEMENT  
SUBMIT APPLICATION TO:**

**UTAH NATIONAL GUARD  
ATTN: HRO-AGR-Air  
12953 S. Minuteman Drive  
DRAPER, UTAH 84020-9286  
TELEPHONE: (801) 432-4237**

**APPLICATIONS SUBMITTED IN POSTAGE  
PAID FEDERAL ENVELOPES ARE IN  
VIOLATION OF 18 USC SECTION 1719 AND  
WILL NOT BE CONSIDERED.**

**FAXED APPLICATIONS WILL NOT BE  
ACCEPTED.**

<http://www.ut.ngb.army.mil/hro>

**A. ELIGIBILITY REQUIREMENTS:**

1. Enlisted personnel must possess an AFSC compatible with SPMD upon selection for AGR duty. If there are no applicants who have the required AFSC, then the applicant must sign an agreement to retrain. Enlisted grades SrA (E-4) or below must possess an awarded three or higher skill level in the AFSC. Enlisted grades SSgt (E-5) or higher must possess an awarded five or higher skill level in the AFSC. **EXCEPTION:** Enlisted members currently serving in AGR status may be selected for a vacant position without an awarded 3-level AFSC in the advertised duty AFSC. An AGR not possessing the advertised AFSC must meet the minimum eligibility requirements for the AFSC and must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from AGR status immediately.
2. Must meet physical qualifications outlined in AFI 48-123.
3. Applicants receiving or eligible to immediately receive a federal retirement annuity or a state annuity for service as National Guard technicians are not eligible for entry on an AGR tour.
4. Applicant for the AGR program should be able to complete 20 years of active federal service prior to reaching mandatory separation. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding indicating that they will not qualify for a regular retirement.
5. Applicant may not be selected for an initial AGR tour in grades E-8, E-9, O-4, O-5, or O-6 without approval from HRO.
6. Applicant must not have been previously separated for cause from active duty or a previous AGR tour.
7. Applicant's military grade cannot exceed the maximum military grade authorized. An over-grade applicant must indicate in writing a willingness to be administratively reduced in grade when assigned to the position.
8. If selectee is receiving an incentive/reenlistment bonus, contact the Military Personnel Flight Retention Office, 245-2441.
9. Any enlisted Airmen applying for a commissioning opportunity announcement must be qualified for commissioning at the time of application IAW ANGI 36-2005, Appointment of Officers in the Air National Guard of the United States and as Reserves of the Air Force. Assignment to the AGR tour will not become effective until the individual receives a commission in the ANG and as a Reserve of the Air Force.

**B. APPLICATION PROCEDURES: (Individuals who meet the basic qualification requirements must submit, as a minimum, the following forms):**

- a. NGB 34-1, *Application for Active Guard/Reserve (AGR) Position* (Dated 11 November 2013)
- b. Current Report of Individual Person (RIP) (may be obtained from vMPF at <https://ww3.afpc.randolph.af.mil/vmpf>)
- c. Most recent *Report of Individual Fitness* from Air Force Fitness Management System (AFFMS) ([https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness\\_Home](https://www.my.af.mil/affms/cfm/fms/index.cfm?FuseAction=Fitness_Home))

**IMPORTANT!!!**

Please read **DISCLAIMER:** You the applicant are responsible for the completion and turn-in of your application, all contents, and attachments. Incomplete applications will be considered "Not Qualified" because of lack of information. The HRO is not responsible to inform you that your packet is incomplete. When the qualification records are completed for the supervisor, the decision is final. Applications and associated documents will not be considered for future vacancy announcements. Do not submit original documents.

**YOU MUST BE AWARE OF THE CONTENTS OF THIS INSTRUCTION SHEET TO COMPLETE YOUR APPLICATION PROPERLY.**

**OTHER:**

1. If selected, individual must have a current physical exam IAW AFI 160-43.
2. As a condition of employment, the selectee agrees to attend all Unit Training Assemblies (UTA) and Annual Training (AT) with his or her unit of assignment.
3. The basic duties, responsibilities and qualifications are described on the reverse.

**SELECTING SUPERVISOR: CMSgt William Griego**

**VICE: Vacant**

**APPLICATIONS MUST ARRIVE AT THE HUMAN RESOURCE MANAGEMENT OFFICE NO LATER THAN 1630 HOURS ON THE ABOVE CLOSING DATE.**

**GENERAL EXPERIENCE:** Experience, education, or training which has provided the candidate with the knowledge and application of mechanical and electrical principles and the skill to perform intricate repair and adjustment of hydraulic and pneumatic components and devices.

**BRIEF JOB DESCRIPTION:** This position is located in the Munitions Maintenance and Inspection Section of the Equipment and Maintenance Branch. The purpose of this position is to perform organizational and intermediate level maintenance of munitions utilizing associated test and support equipment, as well as operate manual/automated documentation systems. Performs scheduled and unscheduled maintenance on unguided munitions according to technical orders. Receives, stores, ships, inspects, inventories, and performs intermediate maintenance on assigned conventional munitions. Inspects munitions for evidence of exudation, corrosion, rust, dents, burrs, scratches, cracks, broken or bent parts and checks components for applicable Time Change Technical Orders compliance. Prepares Hazardous Materials for Military Air shipments. Links and repositions ammunition by operating electrical or manual machines and inspects for defects such as short or long rounds, corrosion and dented cases, and removes unserviceable rounds. Adjusts, inserts and removes cartridges and squibs for explosive components. Performs safety and electrical continuity inspections on electrically actuated munitions. Tags munitions for quantity, serviceability, and identification. Loads munitions onto trailers and delivers to aircraft loading areas or other maintenance shops. Processes/reprocesses chaff and flares by performing pre-issue/returned munition inspections on unloaded/downloaded ammunitions. Performs electrical functional tests on munitions by utilizing appropriate test sets. Receives, issues, identifies, inspects and stores conventional munitions such as ammunition, starter cartridges, flares, fire extinguisher squibs, claymore mines and other explosive items. Unpacks, identifies, sorts and judges the physical conditions of received munitions. Determines proper storage and safety requirements as to quantity distance, compatibility, pilferability, and applicable stacking or piling regulations. Uses forklifts and lifting equipment. Conduct periodic inventory, and rotates munitions in storage based on shelf life, priority issue, etc.. Operates Combat Ammunition System – Base in accordance with applicable regulations and manuals. Maintains document files and accountable records. Manages the excess serviceable/unserviceable munitions program. Monitors and maintains munitions related report cycle, processing of repairable items, and bench stock activities. Provides detailed account management training to custodians and alternates. Performs duties in compliance with established safety, security, and housekeeping regulations.