

**UTAH ARMY NATIONAL GUARD**  
**Headquarters, 300th Military Intelligence Brigade (Linguist)**  
**P.O. Box 1776**  
**Draper, UT 84020-1776**

UT-300TH (15-1A)

6 April 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Brigade Command Language Program Council Minutes, April 2001

1. The Brigade Command Language Council met at 1800 hours on 5 April 2001 in Draper. Attendees included MAJ Steve Stevens, SFC Todd Glover, CPT Paul Rice, CPT Mark Hult, and CW Jeff Hansen.

2. Topics discussed from the agenda included:

a. Hot or Suspense Items.

(1) Newsletter. SFC Glover reviewed what had been contribute for the linguist newsletter, which is to be published and distributed directly to the companies at the Unit Status Report (USR) meeting on 10 April, and solicited submissions for the next edition, which has a suspense of 21 June.

(2) Honor Roll. Both Utah battalions submitted a list of their current 3/3 linguists for the DLPT Honor Roll, which will be consolidated by SFC Glover and included in the linguist newsletter. MAJ Stevens will encourage the participation of the out-of-state battalions.

(3) DLI Language Olympics. MAJ Stevens was unable to track down a copy of the last Brigade Command and Staff Newsletter as hoped; however, a copy of his article from regarding DLI's Worldwide Language Olympics is attached. Additionally, a copy of the brigade memorandum regarding this year's games accompanies these minutes. Suspense for battalion recommendations to brigade is 25 April. Brigade suspense for registration is 30 April.

(4) High School Language Olympics. The Utah High School Language Olympics will take place 20 April at 0800 in Draper. Battalions still need to provide the names and contact information of all their French linguists so MAJ Stevens can contact them about being a judge. We also still need several support personnel. Battalions have been asked to help find individuals who may be willing to help with the games on 20 April, which will also require attending a dry run on 12 April. MAJ Stevens needs to solidify these names by 10 April to arrange for split training or RMAs with commanders.

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(5) Mobile Training Teams. SFC Glover reviewed the dates and status of all MTT requests, as well as the German VTT status.

(a) Language MTTs. The language MTTs scheduled for 4 to 16 June are still on for Arabic, Chinese, Japanese, Korean, and Russian. The Persian-Farsi MTT is still possible if we get more students signed up. Units can still get students into these classes but should contact SFC Glover ASAP to do so.

(b) German VTT. The German VTT can still happen if we get more students signed up. However, there is a possibility that it may need to be postponed from June to August due to a schedule conflict with the instructors from DLI. Potential students should contact SFC Glover ASAP.

(c) CLPM Course. A MTT from DLI is scheduled to teach the CLMP Course at Draper from 6 to 10 August. Those company language officers and/or CLPMs who committed to their battalion language officers should plan on attending. Units should consider sending personnel who they may move into one of those language-related positions to this course. Also, full-time (AGR or ADSW) who are responsible for managing language training or opportunities should talk to SFC Glover about attending this course. Because this is a formal military school, units may consider requesting schools funds for this course, if there is any to be had. Otherwise, AT or TALP funds may be used as available.

(d) Instructor Certification Course (ICC). DLI has agreed to send out an MTT to teach the ICC from 13 to 24 August. This course provides DoD certification for instructors. This is a great opportunity for teachers with little experience to get some good training and credentials. Likewise, it provides valuable, regulatory-required in-service training and additional credentials even for experienced teachers. Based on initial inquiries last month just in the 141st, we had approximately eight potential students. SFC Glover will prepare an explanatory letter to be provided along with the course schedule to the battalions by no later than the USR meeting on 10 April. Battalions will then have 1 week to contact their contract instructors to get a final count of instructors who will commit to attending the course, so we can finalize funding for this MTT.

b. Regular Review Items.

(1) TALP. Battalion language officers provided an update of their TALP expenditures and account balances.

(2) Web site. MAJ Stevens reviewed a few of the latest additions to the Brigade Command Language Program Web Site (<http://www.ut.ngb.army.mil/300mi/CLP/clp.htm>), which battalions should relay to their units.

c. Other Review Items from Last Month.

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(1) Language Resource Disk. SFC Glover is waiting for DOIM to fix or replace their CD burner before he can make the 250 copies of this disk as requested by the 142nd. He is willing to make additional copies for the 141<sup>st</sup> if provide with blank CDs. MAJ Stevens will put a the link on the Web site where soldiers can request a copy of it, after the initial large batches are done.

(2) Language Incentives. We followed up on the following unfinished business in regard to language incentives:

(a) Awards. The memorandum from the brigade commander encouraging commanders to use the awards program effectively to recognize linguists and other deserving soldiers is still in the works. MAJ Stevens will follow up with COL Snowball and the staff for an update.

(b) Linguist of the Year. MAJ Stevens presented the updated proposal for the brigade's Linguist of the Year program. He will finalize supporting documents for this incentive program before the next council meeting.

(3) Accountability. Battalions reported on the status of their continuing inventory process in their units. They were encouraged to continue both getting accurate assessments of what materials they have and getting those inventories into a usable electronic format. MAJ Stevens reported that the LRC inventory is now on the CLP Web site. MAJ Stevens also presented a draft policy letter regarding the check out of language materials. Battalion language officers should provide feedback within 1 week, preferably at the USR.

(4) Language Evaluation. SFC Glover provided a brief reminder of the language evaluation to take place during the June FTX. He is handling the contract language support requirements. The council would like MAJ Glad or MAJ Abram to attend the next council meeting to provide a detailed description of this event.

(5) Brigade Language Olympics Survey. SFC Glover and MAJ Stevens will finalize, by next council meeting, the survey to be used to ascertain interest in conducting a brigade-level Language Olympics next year. Three possible scenarios were reviewed: 1-only languages in which DLI runs its Language Olympics to help determine who the brigade will send to DLI, 2-only languages in which DLI does not run its Language Olympics to give other linguists the opportunity to compete and be recognized, 3-all languages in which the brigade has enough linguists (actual minimum number to be determined).

d. New Items.

(1) FLPP. SFC Glover informed the council of the latest development with FLPP. Some active duty soldiers may now qualify for an additional \$25 per month. More information will be forthcoming.

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(2) Schedule change. Due to the large number of schedule conflicts for council members with the first Thursday of the month, the Command Language Program Council will begin meeting on the third Thursday of each month, effective next month.

3. Next Meeting. The next Brigade Command Language Council meeting has been rescheduled for Thursday, 17 May 2001 at 1800 hours in Draper.

4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.

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MAJ, MI, UTARNG  
Language Support Officer

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