

**UTAH ARMY NATIONAL GUARD**  
**Headquarters, 300th Military Intelligence Brigade (Linguist)**  
**P.O. Box 1776**  
**Draper, UT 84020-1776**

UT-300TH (15-1A)

21 May 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Agenda for Brigade Command Language Council, May 2001

1. The Brigade Command Language Council will convene at 1600 hours on 22 May 2001 in Monterey, California, in conjunction with the Defense Language Institute's Command Language Program Manager's Seminar.

2. Agenda items to be discussed include:

a. Hot or Suspense Items.

(1) Newsletter. SFC Glover published our second brigade linguist newsletter and distributed it directly to the Utah companies at the Unit Status Report (USR) meeting on 10 April. MAJ Stevens later sent out a corrected copy. MAJ Stevens will solicit submissions for the July edition.

(2) Honor Roll. The suspense for battalions to submit a list of their current 3/3 linguists for the DLPT Honor Roll is 1 July. SFC Glover needs time to prepare a consolidated list for the linguist newsletter prior to the USR.

(3) DLI Language Olympics. MAJ Stevens will solicit feedback on who the battalions sent to the Worldwide Language Olympics, how they did, and how to improve the process for brigade participation.

(4) Mobile Training Teams. SFC Glover will review the dates and status of all MTT requests, as well as the German VTT status. This will include language classes, the CLPM Course, and the Instructor Certification Course.

b. Regular Review Items.

(1) TALP. Battalion language officers will provide an update of their TALP expenditures and account balances.

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(2) Web site. MAJ Stevens will review the latest additions to the Brigade Command Language Program Web Site, which battalions should relay to their units.

c. Other Review Items from Last Month.

(1) Language Incentives. We follow up on the following unfinished business in regard to language incentives:

(a) Awards. MAJ Stevens will report on the memorandum signed by COL Snowball encouraging commanders to use their military awards program to recognize their linguists.

(b) Linguist of the Year. MAJ Stevens will give an update on the brigade's Linguist of the Year program.

(2) High School Language Olympics. MAJ Stevens will report on the first annual Utah High School Language Olympics held 20 April 2001 at Draper.

d. New Items. MAJ Stevens will solicit input and issues from and will provide an overview of recent brigade CLP initiatives to out-of-state battalion and company representatives attending the meeting.

3. Council members who are unable to attend should make prior preparation for a conference call or other arrangements with me to discuss input before and results after the scheduled meeting.

4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.

STEVE G STEVENS  
MAJ, MI, UTARNG  
Language Support Officer

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