

**UTAH ARMY NATIONAL GUARD**  
**Headquarters, 300th Military Intelligence Brigade (Linguist)**  
**P.O. Box 1776**  
**Draper, UT 84020-1776**

UT-300TH (15-1A)

29 March 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Agenda for Brigade Command Language Council, April 2001

1. The Brigade Command Language Council will convene at 1800 hours on 5 April 2001 in Draper. Battalions should be represented by their Language Officer and a full-time AGR staff member, if at all possible.

2. Agenda items to be discussed include:

a. Hot or Suspense Items.

(1) Newsletter. SFC Glover will review the draft of the linguist newsletter, which is to be published and distributed directly to the companies at the Unit Status Report (USR) meeting on 10 April. MAJ Stevens will solicit submissions for the July edition.

(2) Honor Roll. The suspense for battalions to submit a list of their current 3/3 linguists for the DLPT Honor Roll is 1 April. SFC Glover needs time to prepare a consolidated list for the linguist newsletter prior to the USR.

(3) DLI Language Olympics. MAJ Stevens will provide a copy of his article from the Brigade Newsletter regarding DLI's Worldwide Language Olympics. Additionally, he will provide a copy of the brigade memorandum regarding the games. Suspense for battalion recommendations to brigade is 25 April. Brigade suspense for registration is 30 April.

(4) High School Language Olympics. The Utah High School Language Olympics will take place 20 April at 0800 in Draper. Battalions have still not provided the requested assistance in providing names and contact information for French linguists so MAJ Stevens can contact them about being a judge. We also still need several support personnel. Battalions should come prepared with a names of individuals who may be willing to help on 20 April. MAJ Stevens needs to solidify these names by 10 April to arrange for split training or RMAs with commanders.

(5) Mobile Training Teams. SFC Glover will review the dates and status of all MTT requests, as well as the German VTT status. This will include language classes, the CLPM Course, and the Instructor Certification Course.

SUBJECT: Agenda for Brigade Command Language Council, April 2001

b. Regular Review Items.

(1) TALP. Battalion language officers will provide an update of their TALP expenditures and account balances.

(2) Web site. MAJ Stevens will review the latest additions to the Brigade Command Language Program Web Site (<http://www.ut.ngb.army.mil/300mi/CLP/clp.htm>), which battalions should relay to their units.

c. Other Review Items from Last Month.

(1) Language Resource Disk. SFC Glover will provide and update on progress in making copies of this disk as requested by the battalions. MAJ Stevens will also report about the link on the Web site where soldiers can request a copy of it.

(2) Language Incentives. We follow up on the following unfinished business in regard to language incentives:

(a) Awards. The memorandum from the commander is still in the works.

(b) Linguist of the Year. MAJ Stevens will present a modified proposal for the brigade's Linguist of the Year program. We will finalize the plan for this incentive program.

(3) Accountability. Battalions will report the status of the continuing inventory process in their units. MAJ Stevens will report that the LRC inventory is now on the CLP Web site. MAJ Stevens will also present the policy letter regarding language materials.

(4) Language Evaluation. SFC Glover will review the concept for the language evaluation to take place during the June FTX, to include the support requirements.

(5) Brigade Language Olympics Survey. The council needs to discuss and finalize the survey to be used to ascertain interest in conducting a brigade-level Language Olympics next year. Three possible scenarios have previously been discuss: 1-only languages in which DLI runs its Language Olympics to help determine who the brigade will send to DLI, 2-only languages in which DLI does not run its Language Olympics to give other linguists the opportunity to compete and be recognized, 3-all languages in which the brigade has enough linguists (actual minimum number to be determined).

d. New Items. SFC Glover will inform the council of the latest development with FLPP.

3. Council members who are unable to attend should make prior preparation for a conference call or other arrangements with me to discuss input before and results after the scheduled meeting.

UT-300TH (15-1A)

29 March 2001

SUBJECT: Agenda for Brigade Command Language Council, April 2001

4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.

STEVE G STEVENS  
MAJ, MI, UTARNG  
Language Support Officer

**DISTRIBUTION**

Commander, HHC 300th MI Bde  
Commander, 141st MI Bn  
Commander, 142nd MI Bn  
Commander, 223rd MI Bn  
Commander, 260th MI Bn  
Commander, 341st MI Bn  
Commander, 415th MI Bn