

UTAH ARMY NATIONAL GUARD
Headquarters, 300th Military Intelligence Brigade (Linguist)
P.O. Box 1776
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UT-300TH (15-1A)

21 February 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Agenda for Brigade Command Language Program Council (CLPC), March 2001

1. The Brigade CLPC will convene at 1800 hours on 1 March 2001 in Draper.
2. Agenda items to be discussed include:
 - a. February Minutes. We will follow up on "to do" items from the February council meeting.
 - (1) Linguist Newsletter. Submissions for the next issue the Linguist Review, the brigade's linguist newsletter are due at the 1 March meeting. At a minimum battalion language officers, brigade language officer, and brigade CLPM will submit articles. Articles from other individuals are encouraged and welcome.
 - (2) DLI Language Olympics. MAJ Stevens will present a formal brigade message to publicize the Olympics. The council still needs develop criteria for determining participants.
 - (3) Learning Resource Disk. SFC Glover will report on options for making additional copies, as requested by both the 141st and 142nd.
 - (4) Language Incentives. We follow up on the following unfinished business in regard to language incentives:
 - (a) Awards. MAJ Stevens will report on the progress with the memo submitted to COL Snowball in regard to encouraging commanders and other leaders to develop their military awards programs, especially working to recognize the efforts of linguists.
 - (b) Honor Roll. SFC Glover will remind battalions that they have a 1 April suspense by which to submit their rosters of current 3/3 linguists for inclusion in the DLPT Honor Roll.
 - (c) Linguist of the Year. MAJ Stevens will present a modified proposal for the brigade's Linguist of the Year program. We will finalize the plan for this incentive program.
 - (d) Linguist Certification. SFC Glover will provide additional information on DLI's four-tiered linguist certification program.

- (5) TALP. We will discuss the brigade TALP plan and guidelines.
- (6) Accountability. SFC Glover will report on the LRC inventory. Battalions will report the status of the inventory of language materials in their companies. MAJ Stevens will present a draft policy letter or SOP governing the checkout of language materials.
- (7) Web Site. Battalions will report on progress in ensuring that all linguists in the brigade are familiar with the Brigade Command Language Program Web Site (<http://www.ut.ngb.army.mil/300mi/CLP/clp.htm>).
- (8) High School Language Olympics. MAJ Stevens will provide an update on the status and request assistance. Battalions did not submit recommendations per the request put out during last council meeting and followed up in the minutes.
- (9) Korean DLPT Validation. We will review the requirements and response to the DLI request for assistance in validating the Korean DLPT currently in development.
- (10) Russian correspondence course. MAJ Stevens will follow up on distribution of information regarding the Army's Russian correspondence course.
- (11) Annual Language Report. MAJ Stevens will briefly review the regulatory requirement to submit an annual report to DLI. (This should not have been a surprise, as it was on the CLPM calendar put together and distributed months ago.)
- (12) Language Evaluation. We will discuss any questions on operations order prepared by MAJ Glad and distributed to the battalion language officers by MAJ Stevens for the language evaluation to be conducted during the June FTX.

b. New Items. The council also addressed the following topics.

- (1) Russian Language Mentor.
 - (2) Brigade Language Olympics Survey.
 - (3) Brigade Language Conference.
 - (4) DLI Teacher Course.
 - (5) CLPM Handbook.
3. Council members who are unable to attend should make prior preparation for a conference call or arrangements with me to discuss input before and results after the scheduled meeting.

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4. Any questions may be directed to the Brigade Language Support Officer at (801) 620-1907 (DSN 766-3907) or Brigade Command Language Program Manager at (801) 523-4258.

STEVE G STEVENS
MAJ, MI, UTARNG
Language Support Officer

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