

**UTAH ARMY NATIONAL GUARD**  
**Headquarters, 300th Military Intelligence Brigade (Linguist)**  
**P.O. Box 1776**  
**Draper, UT 84020-1776**

UT-300TH (15-1A)

27 October 2000

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Agenda for Brigade Command Language Council, November 2000

1. Members of the Brigade Language Council will meet on 4 November 2000 in Draper at 1800 hours.

2. Agenda Items. Topics to be discussed include:

a. October Minutes. We will review the minutes from the October council meeting and follow up on "to do" items.

(1) Newsletter. We will discuss the assignment of contributions for the newsletter to the following: Brigade Language Support Officer, Brigade CLPM, 141<sup>st</sup> M.I. Battalion, and 142<sup>nd</sup> M.I. Battalion. We will also discuss inviting others to contribute such as COL Snowball, CSM Dewolf, or any member of the Brigade and decide on a specific publication date.

(2) CLPM Course MTT. We will follow up on the assignment for battalion CLPMs to provide a list of their company language representatives to brigade. This list is to indicate which representatives have had the CLPM course and which of them would be available for the course, indicating whether it would be AT or schools status.

(3) Battalion Minutes. CPT Rice will provide a copy of the minutes from the 142<sup>nd</sup>'s Battalion Language Council meeting held 24 September.

(4) DLI Language Olympics. We will make specific assignments for follow up on the World Wide Language Olympics will be held both via VTT (30 April to 11 May) and in resident status at DLI (14 to 18 May). Specifically, we need to set a time line and criteria for determining participation, determine what needs to be done to participate via the VTT system here in Draper, and to publicize the event better. Additionally we need to follow up on the proposal for making the resident phase a 2-week AT.

(5) CD-ROM. We need to discuss distribution of the Language Resource Disk. The 141<sup>st</sup> has requested assistance in getting 150 more copies for their battalion. LTC Mitchell is interested in having it distributed in the 142<sup>nd</sup>. We need to determine how many copies we need for linguists in the 142<sup>nd</sup> and HHC. Additionally, MAJ Stevens plans to have a demo copy sent to each of the out-

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of-state battalions to determine if they are interested in it. We need to determine how we will fund them and have them duplicated. CPT Jackson will provide some instruction on the use of the disk.

(6) YTC. MAJ Stevens will present a draft YTC for CLPM events. The council will add to and modify it as necessary. We need the dates, times, and locations for the battalion language council meetings for the entire FY.

(7) DLPT Testing. Last month we briefly mentioned the need to look at a DLPT testing SOP to cover both testing in Draper and the armories. SFC Glover has been working that issue and will provide and update.

(8) Language Incentives. Last month we briefly mentioned language incentive programs such as the 141<sup>st</sup>'s language book bag and the 142<sup>nd</sup>'s CSM award. Battalion representatives should bring the details of these two programs and be prepared to discuss them. Everyone should come prepared to brainstorm. One question to be answered is how much the programs should be made consistent and duplicatable across battalions and/or companies and how much should just be pushed down to the companies to develop and run on their own.

(9) TALP. We will discuss CPT Rice's inquiry regarding the TALP budget.

(10) Accountability. We will discuss accountability of language materials and inventory responsibilities.

b. New Items.

(1) NCS Courses. We will discuss Arabic and Russian refresher courses MAJ Stevens has obtained for the brigade from the National Cryptologic School.

(2) New Linguist Reg. The Army is looking to create a new linguist regulation combining AR 611-6 and AR 350-16. We will discuss recommendations for changes, additions, or deletions.

(3) Web Site. MAJ Stevens has started a Command Language Program web site on the Utah National Guard server. We will discuss ideas for content, specifically soliciting submissions from our linguists for good language sites.

3. Recommendations for additional agenda items may be directed to the Brigade Language Support Officer at (801) 620-1907 or Brigade Command Language Program Manager at (801) 523-4258.

STEVE G STEVENS

MAJ, MI, UTARNG  
Language Support Officer

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