

AGCW NOTAM (Notice to Airmen)

SOP

1. Purpose: This SOP establishes coordination procedures for the joint use of Restricted Area (R-64 12A/B/C/D) between SLC terminal Radar Approach Control (TRACON) and the Utah Army National Guard Camp Williams.

2. Reasons for issuing a NOTAM: Any and all types of weapon usage for any range on Camp Williams, any hazardous activity above the ground, or when Military is conducting Air Drops in the *restricted airspace*.

3. Procedures

a. Fax NOTAM to the TRACON. The NOTAM will state:

- "...altitude up to but not including _____ft MSL."

-The date of the event in the following format: "February 1 *thru* February 28 2007"

-All other information included on the sample NOTAM

b. FAX copy of the same NOTAM to Cedar City Automated Flight Service Station (CCAFSS) at least 24 hours prior to scheduled time of use. Once confirmation on the fax machine is given, call CCAFSS operations and confirm receipt as well as clarify the dates the NOTAM is active.

c. Call FAA Radar 60 min prior to activity listed in NOTAM. (Speed dial FAA Radar Room or 801-325-9604). State: "We are now activating the airspace in.. ." (6412 a,b,c, and/or d) as indicated in NOTAM. Annotate time of this phone call in the NOTAM log; also note the FAA operator's name in the log.

d. Call 211th AVN operations @ 801-816-3483 or TAD 3613.

e. Release airspace immediately after operations are complete to the controlling agency by speed dialing FAA Radar Room or 801-325-9604. State: "We are releasing the airspace back to you. The time is ----".

FAA Contact Info:

TRACON 801-325-9604 or 801-325-9633

Fax 801-325-9673

CCFAS 866-667-3858 or 800-826-5955

435-586-1412 Admin offices

Ext 21 Director Don Burk

435-586-1525 Flight Operations (24/7)

Fax 435-586-4661

Range Control POC's Emergency Phone Numbers

CPT Matt Jones 801-791-4348

SFC Kip Day 801-254-6445

SGT Wilkerson Dallas 801-865-3363

211th AVN Operations: 801-816-3483 or on the Tadiran 3613