



UTAH NATIONAL GUARD
HEADQUARTERS CAMP W.G. WILLIAMS
17800 Camp Williams Road
Riverton, Utah 84065-4999

REPLY TO
ATTENTION OF: AGCW-TSC

13 November 2006

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Scheduling Facilities on Holidays

1. Scope. All users, residents and employees of Camp Williams using ranges, training aids, mess halls, classrooms, and/or open-bay lodging will ensure compliance with this memorandum.
2. General. Camp Williams hosts training events for diverse array of organizations at different levels (civilian, State and Federal), who may or may not recognize all the same holidays and other festive days. This policy letter establishes guidelines how Camp Williams will accommodate training around those days of interest.
3. Holiday closures. Camp Williams will not schedule or have personnel available to support any usage for outside agency training, youth group activities, or unit IDT/AT training around Thanksgiving (Thursday-Sunday), December 24-25 and the weekend closest to Christmas, or January 1 and the weekend closest to New Year's Day. Camp Williams personnel will, however, accommodate the scheduling needs of mobilizing units during these holiday weekends.
5. Point of contact for this policy is MAJ Patrick Osmond at 801-878-5404.

FOR THE COMMANDER

ROBERT T. DUNTON
LTC, EN, UTARNG
Base Operations Manager

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All outside agencies