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Major General Brian L. Tarbet, The Adjutant General

UT-COS

1 November 2004

MEMORANDUM FOR Utah Army National Guard Employees

SUBJECT: Policy Letter 04-18, Temporary Duty Billeting at Army Garrison Camp Williams

1. Effective immediately, all soldiers ordered to Salt Lake County or Utah County for temporary duty requiring overnight accommodations will use billeting available at Army Garrison Camp Williams (AGCW). This policy is designed to maximize the use of rooms at Camp Williams, while reducing costs associated with travel to the Salt Lake City metropolitan area.
2. Temporary Duty (TDY) orders for such travel will state "Temporary Duty at: Army Garrison Camp Williams (AGCW)." Orders will also state "Government Quarters are Available" and "Government Meals are not available."
3. The billeting office at AGCW will provide adequate Chargeable Transient Quarters (CTQ) for TDY personnel IAW AR 210-50, Housing Management, and issue a non-availability statement when CTQ are not available.
4. Exceptions to this policy for TDY location and quarters availability will be requested in advance and approved by the Army Chief of Staff, Utah National Guard.
5. POC for this policy is the undersigned at 801.523.4403.

BRIAN L. TARBET
Major General
The Adjutant General